

EXAMPLE PRICES ONLY. Not a quote and not a market rate.

## Maple and Birch Cleaning

15 Broom Ct  
Columbus, OH 43215  
(614) 555-0108

## INVOICE

**INV-7730**

Issued October 1, 2026

Due October 16, 2026

### BILL TO

### Bright Hall Dental

900 S 24th St, suite clean

Accounts payable

PO 4419

Access: front lockbox, code written on the work order (not on this sample)

| Description                                | Qty | Rate    | Amount          |
|--------------------------------------------|-----|---------|-----------------|
| Office clean, 4 weekly visits in September | 4   | \$85.00 | \$340.00        |
| Restroom restock                           | 1   | \$36.00 | \$36.00         |
| After-hours kitchen detail, one visit      | 1   | \$70.00 | \$70.00         |
| Supplies: paper, liners, glass cleaner     | 1   | \$28.00 | \$28.00         |
| Subtotal                                   |     |         | \$474.00        |
| <b>Total due</b>                           |     |         | <b>\$474.00</b> |

Payment methods: Check, Bank Transfer

### Notes

Example prices for a commercial cleaning month. Not a route rate.

This invoice is the September office account: four weekly visits, a restock, one kitchen detail, and supplies kept separate so the client can see them.

PO 4419 belongs on commercial bills. The lockbox code stays on your private work order, not on an invoice that gets forwarded around an office.

Billed on the 1st for the month that just ended. Due in 15 days.

House-clean pricing is a different example on the template page and is not loaded here.

Cancellation: if you charge for a locked-out visit or a late cancel, write the window in the service note before you need it. This sample has no cancel fee.

Made as a free sample by PaidPilot (paidpilot.io). Replace the example figures before you send it.