

EXAMPLE PRICES ONLY. Not a quote and not a market rate.

Odd Jobs by Malik

101 Ladder Ct
Kansas City, MO 64108
(816) 555-0158

INVOICE

INV-1407

Issued October 4, 2026
Due October 4, 2026

BILL TO

Chris Benton

Job site: 64 North Ave, unit 3
Same-day punch list
No separate trip fee: the minimum covers the visit

Description	Qty	Rate	Amount
Minimum service charge, covers the first hour on site	1	\$85.00	\$85.00
Extra labor past the first hour: hung two shelves, patched one drywall hole, adjusted a sticking door	1.5	\$65.00	\$97.50
Materials for this visit: anchors, spackle, screws (example cost)	1	\$23.00	\$23.00
Subtotal			\$205.50
Total due			\$205.50

Payment methods: Cash, Credit/Debit Card, PayPal / Venmo / Zelle

Notes

Example prices for a short punch list. Not a city rate card.

The minimum is the first hour. Extra labor starts after that, at the lower hourly example, and the three tasks are written on that line so the client sees what the time was for. There is no second trip fee stacked on the minimum.

Materials are a small pass-through. If you mark them up, say so instead of hiding it inside the hourly rate. This sample does not mark them up.

Due when you leave. If a task needs a return trip for a part, start a new invoice or add a line. Do not reuse the minimum as if you had not already been there, unless that is the policy you told them.

License or registration, where a trade board asks for one, goes in your business details. Check your state's rules for which jobs a handyman may do.

Made as a free sample by PaidPilot (paidpilot.io). Replace the example figures before you send it.